



FORWARD PLAN

16 January 2017 - 21 May 2017

Produced By:

**Democratic Services
City of York Council
West Offices
York
YO1 9GA
Tel No. 01904 551031**

EXECUTIVE FORWARD PLAN

What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at www.york.gov.uk

What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
 - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
 - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

What information does the Forward Plan contain?

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

If I have a query about an entry on the Forward Plan, who do I contact ?

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

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FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 16/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Management of Allotments

Description: Purpose of Report: This report concerns the future management of the Council's allotments service.

The Executive Member will be asked to agree to a new delivery model for the Allotments Service subject to presentation of an appropriate business plan.

This report will now be considered at the 27 January Decision Session to allow more time for consultation.

Due to a change in the Assistant Directors working hours the January Decision Session will now take place on Monday 16 January 2017.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Dave Meigh

dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Finance & Performance

Meeting Date: 16/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Application for Community Right to Bid under the Localism Act 2011

Description: Purpose of Report: To present an application to list The Lord Nelson Public House, Nether Poppleton, as an asset of community value.

The Executive Member is asked to make a decision as to whether the Lord Nelson Public House should be added to the list of Assets of Community Value.

Wards Affected: Rural West York Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Finance & Performance

Lead Director:

Director of Economy and Place

Contact Details:

Tim Bradley
tim.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for full details.

Process: Please contact the report author for full details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 23/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Estate Improvement Grant

Description: Purpose of Report: To present to the Executive Member proposed changes to the estate improvement grant aligning the funding with ward committee fund and allowing the money to be used on the priorities for the area.

Wards Affected: The Executive Member is asked to agree the changes.
All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor David Carr

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Tom Brittain, Head of Housing Services, Liam Dennis, Community Involvement Officer

tom.brittain@york.gov.uk, liam.dennis@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Extensive consultation has been completed with customer and members.

Consultees: Tenants and councillors

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 23/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: 2016/17 Tenant Satisfaction Survey Results

Description: Purpose of Report: To inform the Executive Member of the results of the 2016/17 Tenant Satisfaction Survey, including comparison to the 2015/16 survey results and Housemark national benchmarking where relevant.

The Executive Member is asked to note the results of the annual Tenant Satisfaction Survey.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Councillor David Carr

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Tom Brittain, Head of Housing Services, Alice Rowland

tom.brittain@york.gov.uk, alice.rowland@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Tenant Federation and Tenant Scrutiny Panel

Process: Presentation to Tenant Federation and Tenant Scrutiny Panel

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 23/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sheltered Housing: Restructure in Housing Service Provision

Description: Purpose of Report: To describe the effect of operational service changes specifically with regard to tenants in sheltered housing, and ask for member approval for these changes.

The Executive Member is asked to approve the proposal to change the on site service provision in Gale Farm Court and Barstow House, to bring them in line with other sheltered housing schemes.

Wards Affected: Micklegate Ward; Westfield Ward

Report Writer:

Deadline for Report:

Lead Member:

Councillor David Carr

Lead Director:

Director of Health, Housing and Adult Social Care

Contact Details:

Tom Brittain, Head of Housing Services, Louise Waltham

tom.brittain@york.gov.uk, louise.waltham@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: All affected tenants.

Adult social care have been consulted and are in support of these changes.

Process:

Consultation with tenants will not be undergone until there is approval for the direction of travel. If approval is given the process will be to talk to tenants through meetings, 1-1's and with written information also provided to explain the changes proposed and to discuss and address any individual concerns.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 23/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Sheltered Housing: Be Independent Charges

Description: Purpose of Report: To describe the current subsidy in place to cover the cost of Be Independent (emergency alarm call service) and to propose that this is charged to customers on a means tested basis in line with customers in other tenure types.

The Executive Member for Housing is asked to approve the proposal that the charge for using the Be Independent service in sheltered housing schemes should be passed on to customers to pay.

This is in line with general needs housing and other (non-CYC) sheltered housing properties, and customers on a low income will receive financial support to cover the cost of this service in line with customers in other tenure types.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Louise Waltham
louise.waltham@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: All affected tenants.

Adult Social Care have been consulted and are in support of these changes.

Process: Consultation with tenants will not be undergone until there is approval for the direction of travel.

If approval is given the process will be to talk to tenants through meetings, 1-1's and with written information also provided to explain the changes proposed and to discuss and address any individual concerns

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Meeting Date: 23/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Affordable housing commuted sum dispute – Tadcaster Road, York

Description: To present an update on the dispute including recommendations for seeking settlement.

Wards Affected: Ask the Executive Member to agree to the recommended option.
Dringhouses & Woodthorpe Ward

Report Writer:

Deadline for Report:

Lead Member: Councillor David Carr

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Tom Brittain, Head of Housing Services

tom.brittain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Housing Developer and their solicitors
Internal legal services. External solicitor and QC

Process: Extensive consultations with the housing developer over the past 12 years and with internal/external Solicitors representing the council.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 24/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Admissions Arrangements Consultation 2018/19

Description: Purpose of Report: This report seeks the Executive Member's approval for the City of York Council co-ordinated schemes and admission policies for the 2018/19 school year. It also seeks approval of the proposed individual school planned admission numbers (PANs) for the academic year beginning in September 2018. The report follows a period of consultation from October 2016 to December 2016.

The Executive Member will be asked to approve the admission arrangements (admissions policies and planned admission numbers) for all schools for whom the local authority is the admissions authority, for entry into school in September 2018.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Education, Children and Young People

Lead Director:

Director of Children, Education and Communities

Contact Details:

Tom Chamberlain, Office Manager, Education Access and Community Transport Team
tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: In writing to the report author.

Process: Between 31/10/16 and 16/12/16. The statutory requirement is for a six week consultation.

Consultees: Headteachers and governing bodies of all schools in the City of York area, admissions authorities other than CYC (Voluntary Aided and Academy schools), neighbouring admissions authorities, dioceses of Church of England and Roman Catholic churches. Also any parent/carers of children in the area who respond to consultation documents.

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Education, Children and Young People

Meeting Date: 24/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Provision of Additional Temporary Classrooms at Acomb Primary School Due to Increased Pupil Numbers

Description: Purpose of Report: This report seeks Executive approval for spending of 'Basic Need' capital for the provision of school places in order to accommodate rising pupil numbers for the start of the school year in September 2017 and beyond. 'Basic Need' funding is provided directly to Local Authorities for the purposes of ensuring a sufficient supply of school places, and together with forecast pupil numbers in planning areas across the city, informs the priorities for where additional provision is required.

Members are asked to approve the proposed budgets and spending allocations for a small number of schemes – including ensuring that the temporary accommodation required at Acomb Primary School for bulge classes admitted in September 2016 is in place for September 2017.

Update: It has been agreed that this decision will be taken by the Executive Member for Education, Children and Young People on 24 January rather than Executive on 26 January 2016 as this paper will now only focus on gaining approval for one Basic Need scheme to be delivered in time for the start of the school year in September 2017 rather than a wider programme of works.

Wards Affected: All Wards

Report Writer: Tom Chamberlain **Deadline for Report:** 12/01/17
Lead Member: Executive Member for Education, Children and Young People
Lead Director: Director of Children, Education and Communities
Contact Details: Tom Chamberlain, Office Manager, Education Access and Community Transport Team

tom.chamberlain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates.

The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: By email to the report author.

Process: Schools across the LA area are kept informed of pressures in the provision of school places, and the challenges around ensuring a sufficient supply. In early 2017 schools will be provided with detailed forecasts for their areas and a wider overview across the city. These forecasts will be over the next 5-7 years pupil numbers and will form the basis of consultation to come where is an evident shortage of places, as may be likely particularly in the South and West of the city.

Consultees: To date: Acomb Primary School – headteacher and chair of governors. In future: headteachers and governing bodies of all schools in the City of York area, any affected communities, and parent/carers of children in the area who respond to consultation documents.

Background Documents: Provision of School Places from 'Basic Need' Capital - Spending Priorities and Schemes from September 2017

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Update on progress and vision for the Castle Gateway

Description: Purpose of Report: The report will set out progress to date on the Castle Gateway project and opportunities to partner with other stakeholders to deliver the regeneration aims for the area. It will also seek to establish the principles and parameters of the Area of Opportunity policy for inclusion in the Local Plan.

Members are asked to consider the recommendations as outlined in the report.

Notice was previously published that the report may contain a confidential annex. However, this has not been required and the report will be published in full.

Wards Affected: Fishergate Ward; Guildhall Ward

Report Writer: Andy Kerr **Deadline for Report:** 16/01/17

Lead Member: Executive Member for Finance & Performance, Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Andy Kerr

andy.kerr@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan

area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Update on progress and vision for the Southern Gateway

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Disposal of Land to English Heritage for a Clifford's Tower Visitor Centre

Description: Purpose of Report: The report will set out proposals to dispose of the freehold of a small portion of land around Clifford's Tower to enable English Heritage to develop a Visitor Centre following award of planning permission for the scheme. The report will also seek permission to grant a short term lease for a plot of land to deliver public realm area next to the visitor centre.

Members are asked to approve the officer recommendations as outlined in the report.

This non key decision has been added to the Forward Plan at short notice because the report is time critical and will need to be considered prior to the Vision on Southern Gateway in January 2017.

This item has been deferred to the January Executive because the external valuations of land were not received in time to enable clear recommendations in the report.

Wards Affected: Guildhall Ward

Report Writer: Tracey Carter **Deadline for Report:** 16/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Economy and Place

Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset Management
tracey.carter@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Disposal of Land to English Heritage for a Clifford's Tower Visitor Centre

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Local Plan Progress Report

Description: Purpose of Report: Following the Executive on 7th December 2016 this report will provide further information on the progression of York's Local Plan and next steps.

The Executive is asked to consider the information on the progress and next steps of the York Local Plan.

Wards Affected: All Wards

Report Writer: Martin Grainger, Rachel Macefield
Deadline for Report: 12/01/17

Lead Member: Councillor David Carr, Councillor Keith Aspden

Lead Director: Director of Economy and Place

Contact Details: Rachel Macefield, Martin Grainger, Head of Strategic Planning

rachel.macefield@york.gov.uk, martin.grainger@york.gov.uk

Implications

Level of Risk: **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Local Plan Progress Report

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Proposed Long Term Leases - West Bank Park, Glen Gardens, Scarcroft Green and Clarence Gardens

Description: Purpose of Report: The report seeks an Executive decision on granting long term leases to the following clubs/associations using the bowling/croquet facilities at:

- a. West Bank Park
- b. Glen Gardens Bowling Green
- c. Clarence Gardens
- d. Scarcroft Green

Wards Affected: Clifton Ward; Heworth Ward; Holgate Ward; Micklegate Ward

Report Writer: Tim Bradley **Deadline for Report:** 16/01/17

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Economy and Place

Contact Details: Tim Bradley
tim.bradley@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Consultations with park users over the last 5 years.
Internally Capital Asset Board.

Consultees:

Background Documents: Proposed Long Term Leases - West Bank Park, Glen Gardens, Scarcroft Green and Clarence Gardens

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Annual Report of the Financial Inclusion Steering Group 2015/16

Description: Purpose of Report: To update progress on financial inclusion activities, as supported throughout the year by the Financial Inclusion Steering Group (FISG), including FISG funded projects, Council Tax Support, York Financial Assistance Scheme (YFAS) etc.

Members are asked to receive the report for information as per Executive decision 30 July 2015 (Annual report of the Financial Inclusion Steering Group 2014/15).

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Adult Social Care and Health, Executive Member for Finance & Performance

Lead Director:

Director of Customer and Corporate Services

Contact Details:

John Madden, Benefits Assessments Manager, Resources - Financial Services Group

john.madden@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Taxi Licensing Policy

Description: Purpose of Report: To seek final approval of the Taxi Licensing Policy and conditions.

Members are asked to give final approval of a Taxi Licensing Policy and conditions relating to hackney carriage vehicles and drivers, and private hire vehicles, drivers and operators. The Policy was considered by Gambling, Licensing and Regulatory Committee on 25 April 2016 and agreed.

Wards Affected: All Wards

Report Writer: Lesley Cooke **Deadline for Report:** 16/01/17

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Lesley Cooke

lesley.cooke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Formal consultation took place between 12th February - 26th April 2016.

Consultees include Licences holders, North Yorkshire Police, Equality Groups, Disability Groups, Highways Authority (both local and county), School Transport Division, Safeguarding Children's Board, Service Users.

Consultees:

Background Documents: Taxi Licensing Policy

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Lord Mayoralty 2017-18

Description: Purpose of Report: Members are asked to consider which of the political groups should be invited to appoint the Lord Mayor for the 2017-18 municipal year.

Members are asked to invite the group with the most points for the Mayoralty to nominate a Lord Mayor for the 2017-18 municipal year.

Wards Affected: All Wards

Report Writer: Anne Platt **Deadline for Report:** 16/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Anne Platt

anne.platt@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Lord Mayoralty 2017-18

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Developing the Council's Strategic Relationship with Academies and Multi-Academy Trusts

Description: Purpose of Report: Since 2015 an increasing number of schools in the city have continued to explore academy status and are interested in forming or joining locally led multi-academy trusts. Various pieces of legislation between 2010 and 2016 have confirmed central government's commitment to the academy programme. Whilst the timeline around a fully academised system has been abandoned it is still the intention that all schools should consider conversion to academy status. Under the Education and Adoption Act (2016) the Local Authority has a statutory duty to facilitate the academisation of schools causing concern. This paper will outline the developing strategic relationship between the City of York Council and academies and multi-academy trusts as more schools begin to convert to academy status. The paper will also inform the executive about the conversion process and its implications for the leasing of land and property to academy trusts. The paper will include a specific focus on the conversion process related to PFI schools and seek member's approval to delegate the PFI academy conversion process to officers.

The Executive will be asked to:

- approve the strategic direction outlined in the paper.
- delegate to and indemnify the Chief Officer responsible for leading the PFI academy conversion process.
- consider the options related to the former Clifton Without Primary School building to allow the completion of the land lease to facilitate the academisation of Canon Lee School as a sponsored academy in the Hope Learning Trust.

This report has been brought forward from the 16 March 2017 Executive meeting as decisions on the Clifton Without building and the land lease for Canon Lee are required prior to the March meeting.

In view of the decisions now due to be taken this will be considered as a 'Key Issue' – decisions with significant effects on communities.

Wards Affected: All Wards

Report Writer: Maxine Squire

Deadline for Report: 16/01/17

Lead Member: Executive Member for Education, Children and Young People
Lead Director: Director of Children, Education and Communities
Contact Details: Maxine Squire, Assistant Director, Education and Skills
Tel: 1904 553007
maxine.squire@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents: Developing the Council's Strategic Relationship with Academies and Multi-Academy Trusts

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 26/01/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Reinstatement of Gritting Routes

Description: Purpose of the report is for the Executive to consider the expansion of winter gritting routes from the 1st February 2017 in order to reinstate routes previously removed on grounds of efficiency. Also to note that a further report will be brought later this year to Executive to consider the adoption of the new Statutory Guidance "Well-managed highway infrastructure" which has an impact on both Highways maintenance and Gritting methodologies employed by the Council. Executive is asked to consider the report and officer recommendations.

Wards Affected: All Wards

Report Writer: Russell Stone **Deadline for Report:** 12/01/17

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Russell Stone

russell.stone@york.gov.uk

Implications

Level of Risk: **Reason Key:** It is significant in terms of its effect on communities

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents: Reinstatement of Gritting Routes

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Economic Development and Community Engagement (Deputy Leader)

Meeting Date: 07/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Playground Investment

Description: Purpose of Report: The report updates the Executive Member on bids received for funding under the Council's capital programme for playground improvement.

The Executive Member will be asked to agree priorities for investment from the fund.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Economic Development and Community Engagement (Deputy Leader)

Lead Director:

Director of Children, Education and Communities

Contact Details:

Mary Bailey, Head of Communities and Equalities, Dave Meigh

mary.bailey@york.gov.uk, dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: By email to the report authors.

Process: Not envisaged as part of the reports, actions arising from specific sections the report will require consultation.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Economy and Place Capital Programme - 2016/17 Monitor 2 Report

Description: Purpose of Report: To set out progress to date on schemes in the 2016/17 Placed Based Services Capital Programme and propose adjustments to scheme allocations to align with the latest cost estimates and delivery projections.

The Executive Member is asked to approve the amendments to the 2016/17 Place Based Capital Programme.

This report will be considered at the 9 February 2017 Decision Session as the January decision session will not take place.

This item was originally called "Place Based Services Capital Programme - 2016/17 Monitor 2 Report."

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Consideration of representations (objections) received to the proposed amendment to the Traffic Regulation Order in respect of Opus Avenue, White Rose Way and White Rose Close

Description: Purpose of Report: To consider the representations received to the proposed amendment to the Traffic Regulation Order in respect of Opus Avenue, White Rose Way and White Rose Close.

The Executive Member is asked to consider the options and make a decision accordingly.

Wards Affected: Rural West York Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Sue Gill

sue.gill@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Fourth Avenue Lay-by Scheme

Description: Purpose of Report: To present information about a scheme to construct parking lay-bys on Fourth Avenue, with the objective of reducing the number of times buses are delayed by poorly parked vehicles. The report will also feedback the details of the public consultation on the scheme.

The Executive Member is asked to decide whether to proceed with the scheme, modify the scheme or abandon the scheme.

Wards Affected: Guildhall Ward; Heworth Ward; Hull Road Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Transport and Planning

Lead Director:

Director of Economy and Place

Contact Details:

Julian Ridge

julian.ridge@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Letter to Councillors and internal City of York Council consultees, followed by letter to residents in area.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Council's Response to the Independent Flood Inquiry Report and Investment for Floods in the City's Infrastructure

Description: Purpose of Report: Members will receive the Independent Flood Inquiry report and the proposals on how we will respond. The proposals will highlight the improvements and the engagement process with the public and the Environment Agency on the appropriate governance structure around the programme of work that will enable the city to steer and shape the decisions on investment and projects.

Members will be asked to review and approve the Council's proposal on how we will respond to the Independent Inquiry report and to approve our engagement process on the governance structure.

This item has been deferred to February's Executive meeting. The Chair of the Independent Flood Inquiry has advised the publication of the report will be slightly delayed. This is to allow key relevant Agencies to check the report for factual accuracy before it is formally published.

Wards Affected: All Wards

Report Writer: Steve Wragg **Deadline for Report:** 16/01/17
Lead Member: Executive Member for Environment
Lead Director: Director of Economy and Place
Contact Details: Steve Wragg, Flood Risk Manager
Tel: 01904 553401
steve.wragg@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations:

Process:

Consultees:

Background Documents: Council's response to the Independent Flood Inquiry report and investment for floods in the city's infrastructure

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 13/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Steps Towards a Single Health & Safety (H&S) Organisation - Options for Change

Description: Purpose of Report: The Joint Head of H&S for York and North Yorkshire Councils has spent time reviewing and implementing best practice across both H&S services. To ensure resilience and best use of resources staff have started working informally as one workforce so resources and skills can be moved/shared across both services.

On 9th May 2016 the Executive Member for Environment agreed the establishment of closer organisational arrangements supported by formal secondment agreements for City of York Council (CYC) staff to North Yorkshire County Council (NYCC) supported by an service level agreement (SLA) to ensure that the form, resilience and quality of H&S service received by CYC is at least maintained if not improved. In November 2016 he will receive a progress update report to ensure progress is as expected and delivering planned benefits of closer working.

It was agreed in May 2016 that this arrangement would be short term to last no more than a year, and during this time an options paper and business case will come to the CYC and NYCC Executives to set up a formally constituted shared organisation with the options around the various service delivery models available to do so, including 'no change'. It is planned to bring the options paper to the Executives in January 2017.

Due to an administrative inputting error this item will be considered by Executive on 9 February 2017 and not by the Executive Member for Environment at his Decision Session on 9 January 2017.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Environment

Lead Director:

Director of Customer and Corporate Services

Contact Details:

Stuart Langston, Shared Head of Health and Safety

stuart.langston@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: North and Humber Regional Adoption Agency Options

Description: Purpose of Report: This report outlines a proposal that City of York Council will host a regional adoption agency. The report outlines the national and local context of the regionalisation of adoption services. It considers the four options for a legal basis for a North and Humber Regional Adoption Agency. It considers the risks and benefits for City of York Council in hosting a Regional Adoption Agency.

Members will be asked to:

- agree to City of York hosting the North and Humber Regional Adoption Agency
- agree legal basis for North and Humber Regional Adoption Agency

Wards Affected: All Wards

Report Writer: Mary McKelvey **Deadline for Report:** 30/01/17

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Director of Children, Education and Communities

Contact Details: Mary McKelvey
mary.mckelvey@york.gov.uk

Implications

Level of Risk: 04-08 Regular **Reason Key:**
monitoring required

Making Representations: By email to the report author.

Process: The Project Board to develop this work consists of the Assistant Directors of City of York Council, North Lincolnshire Council, North Yorkshire County Council, North East Lincolnshire Council, City of Hull Council and East Riding of Yorkshire County Council, whose work is overseen by the regional Association of Directors of Children's Services, alongside representatives of adoptive parents and the Voluntary sector. There has been extensive and on-going consultation with adoptive parents, and where appropriate young people, professionals and the Voluntary sector.

Consultees: Children's Services Directors for City of York Council, East Riding County Council, North Lincolnshire Council, North Yorkshire County Council, North East Lincolnshire Council, City of Hull Council, representatives of adoptive parents and representatives of the Voluntary sector.

Background Documents: North and Humber Regional Adoption Agency Options

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Sale of land at Fordlands Road as part of the Older Persons' Accommodation Programme

Description: To agree the sale of the former older persons' home site on Fordlands Road, Fulford to a purchaser who will develop a residential and nursing care home on the site, as part of the Older Persons' Accommodation Programme.

The Executive are asked to consider the accepting the offer for the sale of the site.

Wards Affected: Fulford and Heslington Ward

Report Writer: Roy Wallington
Lead Member: Councillor Carol Runciman, Executive Member for Finance & Performance

Deadline for Report: 30/01/17

Lead Director: Director of Health, Housing and Adult Social Care
Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation

roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not

constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Residents and other stakeholders.
Independent sector care home providers.
Ward Members.

Process: The Older Persons' Accommodation Programme has been the subject to extensive public and stakeholder engagement concerning the use of current council-run care homes and the need and wish to encourage the building of new care homes in the city. As part of this, independent care providers are regularly engaged to seek interest in the provision of new care accommodation in York.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Financial Strategy

Description: Purpose of Report: To present the Financial Strategy, including detailed revenue budget proposals.

Wards Affected: Members are asked to recommend the proposals to Full Council.
All Wards

Report Writer: Sarah Kirby **Deadline for Report:** 30/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Sarah Kirby

sarah.kirby@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Financial Strategy

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Capital Programme Budget 2017/18

Description: Purpose of Report: To present the capital programme, including detailed scheme proposals.

Wards Affected: Members are asked to recommend the proposals to Full Council.
All Wards

Report Writer: Emma Audrain
Lead Member: Executive Member for Finance & Performance
Lead Director: Director of Customer and Corporate Services
Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

Deadline for Report: 30/01/17

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Capital Programme Budget 2017/18

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Q3 Capital Programme Monitor

Description: Purpose of Report: To provide Members with an update on the capital programme.

Members are asked to note the issues, recommend to full Council any changes as appropriate.

Wards Affected: All Wards

Report Writer: Emma Audrain **Deadline for Report:** 30/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Emma Audrain, Accountant - Customer & Business Support Services

emma.audrain@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a

decision which itself was a key decision e.g. the award of a contract.

Making Representations:

Process:

Consultees:

Background Documents: Q3 Capital Programme Monitor

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Q3 Finance & Performance Monitor

Description: Purpose of Report: To provide Members with an update on finance and performance information.

Members are asked to note the issues.

Wards Affected: All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 30/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Q3 Finance & Performance Monitor

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 09/02/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Treasury Management Strategy Statement and Prudential Indicators

Description: Purpose of Report: To set out the treasury management strategy, including the annual investment strategy and the minimum revenue provision policy statement and prudential indicators.

Wards Affected: Members are asked to recommend the strategy to Full Council.
All Wards

Report Writer: Debbie Mitchell **Deadline for Report:** 30/01/17

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Debbie Mitchell

debbie.mitchell@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process:

Consultees:

Background Documents: Treasury Management Strategy Statement and Prudential Indicators

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Finance & Performance

Meeting Date: 13/02/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: HR Advisory Services to Schools

Description: To review the current arrangements for the delivery of HR Advisory Services to CYC Schools and to make a decision about a longer term working partnership with North Yorkshire County Council (NYCC).

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Finance & Performance

Lead Director: Director of Customer and Corporate Services

Contact Details: Mark Bennett

mark.bennett@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact the report author

Process: Contact the report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/03/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Highways Digital Survey Proposals

Description: Purpose of Report: To give an overview of possibilities to improve our highway inspection, work identification and works realisation through the adoption of a remote survey and highway asset management system. A preferred product and route to procurement will be detailed in the report.

The Executive Member is asked to consider the possibilities detailed in the report and comment on its aims and approach and endorse the route to procurement that has been identified.

This item was deferred from 8 September to 8 December 2016 and then 9 February 2017 as the initial scope of the survey had been expanded and needed further analysis before a report could be presented.

It has now been deferred to the decision session on 9 March 2017, as the relevant information is still being collated and discussions taking place. Unfortunately the proposals will not be ready in time for the reporting deadlines in respect of the 9 February 2017 decision session.

Wards Affected: All Wards

Report Writer: **Deadline for Report:**
Lead Member: Executive Member for Transport and Planning
Lead Director: Director of Economy and Place
Contact Details: Steve Wragg, Flood Risk Manager
Tel: 01904 553401
steve.wragg@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations: Contact report author

Process: Please contact report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 09/03/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Economy and Place Capital Programme - 2017/18 Budget Report

Description: Purpose of Report: to set out the proposed 2017/18 programme of works to be delivered using the Economy and Place Capital Programme budget.

The Executive Member is asked to approve the proposed programme of schemes to be delivered in 2017/18.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Tony Clarke

tony.clarke@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 13/03/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Haxby Library

Description: Purpose of Report: to provide an update on plans for Haxby Library.

The Executive Member will be asked to approve the plan.

Wards Affected: Haxby & Wigginton Ward

Report Writer:

Deadline for Report:

Lead Member:

Executive Member for Culture, Leisure & Tourism

Lead Director:

Director of Children, Education and Communities

Contact Details:

Andrew Laslett, Head of Strategic Services (Leisure & Community Centres)

andrew.laslett@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: By email to the report author.

Process:

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

03/04/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 13/03/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: An Approved Trader Scheme

Description: Purpose of Report: the report recommends the strengthening of the partnership between City of York Council and Age UK and support for their Home Service Directory and a partnership with Checkatrade to form a new Trading Standards Approved scheme for local traders in the York area. The aim of the partnerships is to produce enhanced directories of reliable, legally compliant and customer-focused tradespersons, approved by City of York Council Trading Standards, to protect all of York's consumers (residents, businesses and visitors).

The Executive Member is asked to note the contents of the report, strengthen the partnership with Age UK and agree a new partnership between City of York Council Trading Standards (Part of Public Protection) and Checkatrade.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Councillor Nigel Ayre

Lead Director: Director of Economy and Place

Contact Details: Mike Southcombe

mike.southcombe@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Consultation will take place by phone and will involve consultees, Age UK, OCA, CAB, other trading standards authorities.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Options for the Disposal of 29 Castlegate

Description: Purpose of Report: To present to Executive options for the disposal of 29 Castlegate following the decision to relocate and reconfigure services currently operating from the building.

Members are asked to consider and make a decision on the options for the disposal of 29 Castlegate.

This item was deferred to the January Executive as officers were still awaiting the final external valuation of this building before opening negotiations for the sale.

It has now been deferred to the March Executive to allow time for the accurate valuation of disposal options.

Wards Affected: Guildhall Ward

Report Writer: Tracey Carter **Deadline for Report:** 06/03/17
Lead Member: Executive Member for Finance & Performance
Lead Director: Director of Economy and Place
Contact Details: Tracey Carter, Assistant Director-Regeneration and Asset Management

tracey.carter@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the

budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: Please contact report author.

Process: None.

Consultees:

Background Documents: Options for the Disposal of 29 Castlegate

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Oakhaven Extra Care Facility: Appointment of Preferred Bidder

Description: Purpose of Report: To seek Member agreement to appointment the preferred bidder for the provision of an Extra Care facility at Oakhaven in Acomb.

Due to delays in agreeing the preferred procurement route this item has been deferred. Subject to receipt of satisfactory bids, officers should be in a position to recommend a preferred bidder to the Executive on 16 March 2017.

Wards Affected: Holgate Ward

Report Writer: Roy Wallington **Deadline for Report:** 06/03/17

Lead Member: Executive Member for Adult Social Care and Health

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation

roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations:

Process: Potential providers and key stakeholders have been extensively engaged in examination of the proposals for an Extra Care facility at Oakhaven and the results of this engagement have helped to inform the selection of a preferred bidder to delivery this scheme. Furthermore, the Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees:

Background Documents: Oakhaven Extra Care facility: appointment of preferred bidder.

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 03/04/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Burnholme Care Home: the appointment of a preferred bidder and the sale of land to facilitate the development.

Description: Purpose of Report: for Members to receive details of the appointment of the preferred bidder for the construction and provision of Care Home services on the Burnholme site in Heworth ward and for Members to agree to the sale of the land associate with this appointment.

The Executive is asked to (1), receive details of the appointment of the preferred bidder for the construction and provision of Care Home services on the Burnholme site in Heworth ward; and (2) to agree to the sale of the land associate with this appointment.

Wards Affected: Heworth Ward; Heworth Without Ward; Osbaldwick and Derwent Ward

Report Writer: Roy Wallington **Deadline for Report:** 06/03/17

Lead Member: Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Roy Wallington, Programme Manager Older Peoples Accommodation
roy.wallington@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Residents and relevant stakeholders.
The providers of care home services.
Department for Education.

Process: Potential providers and key stakeholders have been extensively engaged in examination of the proposals for a Care Home at Burnholme and the results of this engagement have helped to inform the selection of a preferred bidder to delivery this scheme.

The selection of the preferred bidder has been made via a compliant public procurement process.

Furthermore, the Older Persons' Accommodation Programme has been the subject of extensive stakeholder and public engagement.

Consultees:

Background Documents: Burnholme Care Home: the appointment of a preferred bidder and the sale of land to facilitate the development.

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on:

03/04/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Delivering a OnePlanetCouncil

Description: Purpose of Report: To provide an update on how the council is working towards becoming a OnePlanetCouncil, including progress towards the new OnePlanetCouncil Policy, new OnePlanetCouncil Action Plan (Phase 1 and Phase 2) and delivery of the new Carbon and Resource Smart Management Plan.

Executive are asked to note the content of the report.

This item will no longer be considered by the Executive Member for Environment at his Decision Session on 28 November 2016. It will now be considered by Executive on 16 March 2017.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment

Lead Director: Director of Economy and Place

Contact Details: Jacquie Warren

jacqueline.warren@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact report author.

Process: Please contact report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

03/04/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: City of York Safeguarding Children Board Annual Report 2015/16

Description: Purpose of Report: The Annual Report is a statutory requirement of the safeguarding children board. It outlines the work of the board over the past year and highlights priority areas for the following year.

Members will be asked to note the report.

Wards Affected: All Wards

Report Writer: Jon Stonehouse **Deadline for Report:** 06/03/17
Lead Member: Executive Member for Education, Children and Young People
Lead Director: Director of Children, Education and Communities
Contact Details: Jon Stonehouse, Director of Children, Education and Communities

jon.stonehouse@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: By email to the report author.

Process: The Annual Report was produced with contributions from CYSCB partners.

Consultees: CYSCB board members

Background Documents: City of York Safeguarding Children Board Annual Report 2015/16

Call-In

If this item is called-in, it will be considered by the

Corporate and Scrutiny Management Committee on: 03/04/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/17

Item Type: Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

Title of Report: Additional Primary School Places for South Bank

Description: Purpose of Report: This paper provides the Executive with an update on the plans to add additional school places to Scarcroft Primary School after their decision to approve the use of basic need funding to remodel the interior of the school. It was agreed that after a thorough feasibility study the Executive would receive a further paper outlining the options to address the school's lack of outdoor space. This feasibility study, including a period of public consultation has taken place and this paper will provide information about the options explored and will seek permission to release basic need funding to the South Bank Multi Academy Trust to remodel Scarcroft Primary School to allow it to provide 15 additional school places per year in to reception from September 2017.

The Executive will be asked to agree the preferred option to release basic need funding to Scarcroft Primary School to remodel the interior of the school and to add additional outdoor space by remodelling its car park, allowing space for a mini MUGA (Multi Use Games Area) to be built.

Wards Affected: Micklegate Ward

Report Writer: Mark Ellis, Maxine Squire **Deadline for Report:** 06/03/17

Lead Member: Executive Member for Education, Children and Young People

Lead Director: Director of Children, Education and Communities

Contact Details: Mark Ellis, Maxine Squire, Assistant Director, Education and Skills
Tel: 1904 553007
mark.ellis@york.gov.uk, maxine.squire@york.gov.uk

Implications

Level of Risk:

Reason Key: A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant

if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

Making Representations: By email to the report authors

Process: A public consultation process has taken place. A public meeting was held at Millthorpe School.

Consultees: Parents and prospective parents of Scarcroft Primary, residents of Micklegate Ward, Friends of Scarcroft Green.

Background Documents: Additional Primary School Places for South Bank

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Adults Transport – Options and Approaches

Description: The Adults Transport Vision (as agreed in March 2015) proposed that CYC should consider implementing a more personalised approach to transport whereby existing adult customers are able to exercise greater choice and control over their transport arrangements - in line with the principles of the Care Act 2014. Prevention is a primary aim, ensuring new adult customers only access commissioned transport provision as an option of last resort.

The Executive is asked to approve a recommended option for the future provision of transport for adult customers.

Wards Affected: All Wards

Report Writer: Adam Gray **Deadline for Report:** 06/03/17

Lead Member: Councillor Carol Runciman

Lead Director: Director of Health, Housing and Adult Social Care

Contact Details: Adam Gray, Senior Partnership Support Officer (VCS)

adam.gray@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: As above - All adult users of transport services, their carers (and key service providers / representative forums)

Process: All adult users of transport services, their carers (and key service providers / representative forums) were contacted in writing and invited to either express their views/opinions to their Social Worker, or to attend a Transport Consultation Event.

Consultees:

Background Documents: Adults Transport – Options and Approaches

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 16/03/17

Item Type: Executive Decision - a 'Key Issue' - decision with significant effects on communities

Title of Report: Yearsley Pool Review

Description: The Council set out its commitment to provide a sustainable long-term operational solution for Yearsley Pool. The purpose of this report is to provide the Executive with the findings and recommendations of the review.

The Executive is asked to agree the long-term management arrangements for Yearsley Pool following the opening of the new stadium leisure centre at Monks Cross.

Wards Affected: All Wards

Report Writer: Andrew Laslett **Deadline for Report:** 02/03/17
Lead Member: Executive Member for Culture, Leisure & Tourism
Lead Director: Director of Children, Education and Communities
Contact Details: Andrew Laslett, Head of Strategic Services (Leisure & Community Centres)
andrew.laslett@york.gov.uk

Implications

Level of Risk: **Reason Key:** It is significant in terms of its effect on communities

Making Representations: By email to the report author.

Process: Consultation has taken place in relation to the leisure procurement and the future of Yearsley pool over the last 12 months with a wide range of stakeholders.

Consultees:

- Yearsley Pool Action Group
- Aquatic clubs
- Nestle
- York St John University
- Others

Background Documents: Yearsley Pool Review
Yearsley Pool Review

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 03/04/17

FORWARD PLAN ITEM

Meeting: Executive Member for Culture, Leisure & Tourism

Meeting Date: 10/04/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Improving York's Parks and Gardens

Description: Purpose of Report: This report provides an overview of work to improve York's parks and gardens. It covers:

- The work of the Council's Environmental Community Officers in supporting community schemes
- Use of the £50k fund to support local environmental projects approved in May 2016
- Progress with the allocation of Section 106 funds following the introduction of new monitoring arrangements for Open Space Section 106 Funds in January 2016

The Executive Member will be asked to approve the plans and agree updated priorities for future use of funding.

This item was originally scheduled for the Executive Member for Culture, Leisure & Tourism Decision Session on 21 November 2016. It was subsequently deferred and has now been further deferred to the meeting on 10 April 2017 to allow time to evaluate proposals received from the voluntary sector.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Culture, Leisure & Tourism

Lead Director: Director of Communities & Neighbourhoods

Contact Details: Dave Meigh
dave.meigh@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Contact report author

Process: Contact report author

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

27/02/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 13/04/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Strensall Road Petition for Speed Limit Reduction

Description: Purpose of Report: To present and acknowledge receipt of the above petition requesting consideration of a reduction in the speed limit on Strensall Road.

The Executive Member is asked to acknowledge receipt of the petition and consider officer recommendations.

Wards Affected: Strensall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Please contact the report author for further details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the
Corporate and Scrutiny Management Committee on:

15/05/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 13/04/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Speed Management 16-17 - Experimental Traffic Orders, Speed Limits Copmanthorpe, Dunnington, Hopgrove and Murton

Description: Purpose of Report: to implement experimental traffic orders to determine the impact of moving 30 speed limits closer to the village at Copmanthorpe (Tadcaster Road), Dunnington (Common Lane), Hopgrove (Hopgrove Lane South) and Murton (Murton Way).

The Executive Member is asked to approve the use of experimental traffic orders at these locations.

Wards Affected: Copmanthorpe; Huntington & New Earswick Ward; Osbaldwick and Derwent Ward; Strensall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Catherine Higgins, Engineer (Transport Projects) Sustainable Transport Service
catherine.higgins@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for further details.

Process: Consultation has taken place with Ward Members, Parish Councils plus North Yorkshire Police.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

FORWARD PLAN ITEM

Meeting: Executive Member for Transport and Planning

Meeting Date: 13/04/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Claremont Terrace Waiting Restrictions Petition

Description: Purpose of Report: To present and acknowledge receipt of a petition requesting waiting restrictions in the back lane of Claremont Terrace behind the Clarence Street properties.

The Executive Member is asked to acknowledge receipt of the petition and consider officer recommendations.

Wards Affected: Guildhall Ward

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Transport and Planning

Lead Director: Director of Economy and Place

Contact Details: Alistair Briggs, Traffic Network Manager

alistair.briggs@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author.

Process: Please contact the report author.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17

FORWARD PLAN ITEM

Meeting: Executive

Meeting Date: 27/04/17

Item Type: Executive Decision - of 'Normal' Importance

Title of Report: Licensing Policy - Sex Establishments

Description: Purpose of Report: To seek final approval of Licensing Policy and conditions in relation the licensing of sex establishments.

The Executive is asked to give formal approval of a Licensing Policy and conditions relating to the licensing of sex establishments (sexual entertainment venues, sex shops and sex cinemas). The Policy is expected to be approved by Gambling, Licensing and Regulatory Committee on 6 February 2017.

Wards Affected: All Wards

Report Writer: Lesley Cooke **Deadline for Report:** 13/04/17

Lead Member: Executive Leader (incorporating Housing & Safer Neighbourhoods)

Lead Director: Director of Economy and Place

Contact Details: Lesley Cooke
lesley.cooke@york.gov.uk

Implications

Level of Risk: **Reason Key:**

Making Representations: Please contact the report author.

Process: Two consultations have taken place, the first sought the views of residents of York with regards to sexual entertainment venues, this took place between 24 June to 5 August 2015, the results of this consultation were taken into consideration when producing the proposed policy. A formal consultation on the proposed policy took place between the 8 September to 14 November 2016.

Consultees: Licence holders; North Yorkshire Police; Relevant Council departments; Ward Councillors; Parish Councils; York District Council; Groups who represent businesses in the CYC area, CAB, CVS, Churches Together in York, York LGBT, Survive, Independent Domestic Abuse Service; Older Person's Assembly, Older Citizens' Advocacy York, Older Person's Forum, Age UK York.

Background Documents: Licensing Policy - Sex Establishments

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: 15/05/17

FORWARD PLAN ITEM

Meeting: Executive Member for Environment

Meeting Date: 08/05/17

Item Type: Executive Member Decision - of 'Normal' importance

Title of Report: Review of Cleansing Arrangements

Description: Purpose of Report: Following a six month trial of revised cleansing schedules, in consultation with wards, this paper provides feedback on the trial period.

The Executive Member is asked to note the learning and agree next steps.

This item has been deferred to the Executive Member for Environment's decision session on 8 May 2017 to allow time to complete the review process.

Wards Affected: All Wards

Report Writer:

Deadline for Report:

Lead Member: Executive Member for Environment

Lead Director: Director of Economy and Place

Contact Details: Russell Stone

russell.stone@york.gov.uk

Implications

Level of Risk:

Reason Key:

Making Representations: Please contact the report author for full details.

Process: Please contact the report author for full details.

Consultees:

Background Documents:

Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

15/05/17